



Madresfield C.E. Primary School

24th November 2017



'Caring and Challenging'

e-mail: office@madresfield.worcs.sch.uk Tel: (01684) 573620

www.madresfieldschool.net

Our Value for this half term is: Trust

Dear Parents,

Saturday 25th November – can you spare a few hours? As you aware we are hoping to get a group of volunteers together to work on developing our outdoor learning environment for the benefit of our children. All volunteers welcome from 10.00 a.m. with bacon baps and refreshments provided. As this will be a working day it is not ideal for children to accompany their parents although we understand that alternative arrangements may not be possible; any children that are on the school site will remain the responsibility of their parents. Please see the Friends Facebook page for further details.

After School Activities – please note, next week will be the last for after school activities this term.

Wanted – we are looking to get a collection of accessories together to use with some of our children as part of their speech and language development. Do you have any bow ties, hats, old glasses, hair slides, hairbands, scarves, toy moustaches, toy necklaces, eye patches etc. that you are willing to let us have? All donations welcomed.

Fabric – off cuts of fabric are always useful in school, once again, all donations welcome.

Key Stage 1 Nativity – the children in Years R, 1 & 2 are busy rehearsing for their forthcoming production on 'Prickly Hay' which will be performed to parents on Tuesday 12th December at 2.00 p.m. and Wednesday 13th December at 9.30 a.m. Sign-up sheets for tickets will be available outside the office from Monday with parents being able to reserve two seats per family for one of the performances. The majority of costumes will be provided by school however we may ask you to provide certain elements to add to what we have in school.

As in previous years, you are welcome to bring your pre-school children with you but due to lack of seating they must be willing to 'sit on your lap'. Obviously it will be a pity if the performance is spoilt by 'noises in the audience', but I am sure that I can leave you to judge whether your child can sit quietly! If your child does become restless, please take them out of the hall. Thank you.

Unfortunately, there will be no official video recording of this production. However, if you would like to video the show yourself you are welcome to do so but only from the back of the hall. We would ask for your co-operation in ensuring that you do not block the entrances to the hall in any way and that you do not obscure the view of others when using your video camera. I would also like to remind you that any photographs/video recordings taken are for your family use only and under no circumstances should they be shared via social networks or the internet.

Parking outside school – there has been yet another incident of cars parking over residents driveways again this week. PLEASE use the walking bus car park whenever possible and remain considerate to our local neighbours on the occasions that it is necessary to park outside the school.

Lunchtime Supervisor – we are looking to appoint a lunchtime supervisor to start in January 2018. Please see details of the vacancy below.

Teaching Assistant Vacancy – we are also looking to appoint a part time (temporary) teaching assistant to start in January 2018. Details of this vacancy are below.

Lunches - The menu next week will be **Week 1**.

News from the Friends – please see below.

Yours sincerely,

Mrs. J. Greenwood

Events next week:

Monday	p.m.	Swimming
	3.15 p.m.	Mr. Bond's Autumn Sports Club
	3.15 p.m.	Recorders
Tuesday	3.15 p.m.	Multiskills & Choir
Wednesday	3.15 p.m.	Netball
Thursday	3.15 p.m.	Football & Gymnastics
Friday		

Lunchtime Supervisor Vacancy

An enthusiastic and reliable lunchtime supervisor to join our happy, supportive staff team for 6 hours 15 minutes per week (12.00 noon. – 1.15 p.m.) £2113-£2164

The successful candidate will be required to:

- serve 'hot' school lunches
- supervise and lead the children at play
- clear up the dining area
- fill and empty the dishwashers

We are committed to safeguarding and promoting the welfare and safety of children and young people and expect all staff to share this commitment. The successful candidate will need to undertake an Enhanced Criminal Record check.

The closing date is Monday 4th December at 10.00 a.m. with interviews being held during the morning of Friday 8th December. The successful candidate will be expected to take up the role on 3rd January 2018.

Teaching Assistant Grade 1 – Temporary Part-Time Contract

Monday to Friday 8.55 a.m. – 12.00 p.m. (15 hours 25 mins)

Salary Scale 1 SCP 6-9 Term Time Only - £5292.77-5420.03

Required to start in January 2018 an enthusiastic, creative and reliable 'team player' to join our happy, supportive team at Madresfield C.E. Primary School. We are looking to appoint a Grade 1 Teaching Assistant to work Monday to Friday mornings supporting a child in Key Stage 1.

The successful candidate will need to:

- Have empathy for children with special needs
- Patience, understanding and a sense of humour
- A good standard of written and spoken English that supports learning
- The ability to be flexible to meet the needs of the children
- Have high expectations of all children both academically and socially.
- Have a desire and the ability to motivate and inspire children's learning.
- Have excellent communication skills.
- Have excellent interpersonal skills and an ability to act upon advice and support.
- Have the ability to work as part of a whole school team.

In return we can offer:

- A caring and welcoming atmosphere.
- Enthusiastic and well-motivated children.
- Supportive and dedicated staff, parents and Governors.
- Encouragement and opportunities for your future professional development.

This contract is to meet the specific needs of a pupil at Madresfield School and is subject to periodic review. It will however cease, or the hours will be reduced upon either:-

1. The child no longer attends the school as a pupil, or
2. The allocation of hours is withdrawn following a review of the need for this support.

The contract is deemed to terminate on the “happening or non-happening” of a future event”. Whilst the school will endeavour to notify you of such an event, the post holder must realize that no further notification of termination will be given.

We are committed to safeguarding and promoting the welfare and safety of children and young people and expect staff to share this commitment. The successful candidate will need to undertake a DBS disclosure. If you would like visit the school please contact the office on 01684 573620 to make an appointment.

An application pack can be obtained by e-mailing the address above. The closing date for receipt of completed Application forms is 11.00 a.m. on Friday 8th December. Interviews will be held on Thursday 14th December.

Christmas Fayre Friday 8th December In the School Hall 3.15-4pm

Donations of Cakes, Unwanted New items, Pre Loved Uniform wanted

Help needed for setting up and manning stalls (1.15-4.30)

**If you can help set up or be on a stall or have any other queries/ideas please
contact Laura (George Y1 & Olivia Y4)**

Thank you, Friends of Madresfield Primary School